

# Community Area Partnership Agreement 2010/11:

## *Claim for running costs*

### Your Details:

Name:	David Gregory
Partnership:	Bradford-on-Avon
Address:	c/o 29 High Bannerdown Batheaston Bath BA1 7JZ
Phone:	01225 858548 / 07730 939892
Email:	david@tractorsite.com

### Bank Account Details:

Account name:	Bradford-on-Avon Community Area Partnership
Sort code:	Stroud & Swindon
Account no.	S3520364
Balance of funds at beginning of year:	£ 5,531.41 + 5,000.00 (reserved)

### Details of Claim:

	Cost:
<b>Administrator / Project Officer (inc travel) costs:</b> <ul style="list-style-type: none"><li>▪ <i>Secretarial assistance April/May 2010</i></li><li>▪ <i>Partnership Officer May 2010 – March 2011</i></li><li>▪ <i>Partnership Administrator October 2010 – March 2011</i></li><li>▪ <i>Chairman's expenses 2007-2010</i></li></ul>	£ 310.00 4,840.00 1,200.00 250.00
<b>Consultation activities, public events, analysis, etc:</b> <ul style="list-style-type: none"><li>▪ <i>Hire of premises + basic refreshment</i></li></ul>	£ 750.00
<b>Advertising &amp; promotion (inc websites):</b> <ul style="list-style-type: none"><li>▪ <i>Web site basic maintenance</i></li><li>▪ <i>Reserved for web site development/maintenance</i></li><li>▪ <i>Reserved for press advertising</i></li></ul>	£ 350.00 (2,500.00) (1,000.00)
<b>Plans, questionnaires, other printing costs:</b> <ul style="list-style-type: none"><li>▪ <i>Probable survey printing</i></li><li>▪ <i>Printing of Reports, etc</i></li></ul>	£ 600.00 450.00
<b>Office expenses, consumables, etc.:</b> <ul style="list-style-type: none"><li>▪ <i>Consumables, etc</i></li></ul>	£ 150.00

Please post your Annual Workplan and Claim Form for running costs to:

Andrew Jack, Communities, Libraries, Heritage & Arts, Wiltshire Council, County Hall,  
Trowbridge BA14 8JN

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**Other costs:**

- Funding from previous District Council *reserved* for designated use of making the CAP more fit for purpose, eg. by training, consultation
- Attendance of Chairman and Partnership Officer at AMT convention
- Contingency, eg. towards possible fact-finding visit(s), towards a large community function, for professional services

£ (1,500.00)

564.00

4,000.00

TOTAL OF ABOVE COSTS

£ 18,464.00

*LESS RESERVED SUM OF £5,000*

13,464.00

LESS UNALLOCATED FUNDS AT START OF YEAR OF £5,531.41

7,932.59

**Total claim for year****£ 7,932.49**

I confirm that the costs claimed for here will be incurred by the Bradford-on-Avon Community Area Partnership in accordance with the commitments agreed within the Community Area Partnership Agreement, 2010/11 and hereby apply for the first 50% of the funding to be released.

**Signed:** ...D.G.Gregory.....

**Date:** ...12/11/2010.....

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